

UDG Specifications and Standards Group Notes of a Meeting

Meeting particulars

Meeting held: 14:00 on 12 February 2007 at 25 Ecclestone Place, London SW1W 9PN

The following were present:

- Derek Renaud, TfL *Chairman*
- Mark Cartwright, Centaur Consulting *Secretary*
- Ian Cornwell, Mott Macdonald
- Brendan Mason, Tenet Technology
- Ian Skeoch, Peek Traffic

The following tendered their apologies:

- Laurie Egan, Norfolk CC
- Martin Porter, Lancashire CC
- Hamilton Purdie, Glasgow CC

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| 1 | Welcome and introductions | Action |
| 1.1 | IC, BM and IS were welcomed as supplier representatives to the S&SG. | |
| 2 | Minutes of last meeting and matters arising | |
| 2.1 | The minutes of the last meeting (11 December 2006) were accepted as an accurate record. | |
| 2.2 | Mark Bodger had not yet responded on the implications for Siemens of adopting a 'full' UTC MIB of the kind Peek were using. MC to chase. | MC |
| 2.3 | Other items were covered elsewhere in the agenda. | |
| 3 | Membership – update | |
| 3.1 | MC had drafted an open letter inviting LA membership, which was also posted on the UTMC website. However there had been no response. DR will raise this with Peter Bull. | DR |
| 4 | Compliance | |
| 4.1 | There had been no submissions for complaint products during the period. | |
| 4.2 | MC had chased Trafficmaster. They are still considering their compliance application. | |

5 Product catalogue

- 5.1 There was an action on Gary Umpleby (on behalf of USF) to draft and present a proposal to upgrade the current product catalogue to a web-based tool. This has not been completed owing to pressure of work. MC to keep in touch with GU. *MC*
- 5.2 IS noted that Peek wished to update the profiles of some products, and asked about the current position. MC advised that the current Word™ Registry was still being operated, and this would be maintained until such time as a web-based product catalogue was available. IS (and any others wishing to do so) should therefore post changes, in the format provided, to MC. *IS*
(all)

6 Technical Specification update

- 6.1 MC introduced the latest draft update of the technical specification. This included Siemens' proposals, much revised in consultation with other providers, as well as a number of minor and editorial changes. MC thanked those present. It was confirmed unanimously that there was no need for a further step of informal USF consultation: that had effectively been completed.
- 6.2 This document was therefore approved by the S&SG as ready to go to public consultation. The draft document will now be put to the UDG MG on 1 March, in order to authorise its hand-over to the DfT. All being well, this document will be published as TS004.003:2007 some time in April. *MC*
- 6.3 Gary Umpleby had submitted a working draft of a proposal to develop a UML-based data objects registry. However as this had been emailed after 5pm on the previous working day, there had been no opportunity for those present to evaluate it properly.
- 6.4 IC introduced and explained the paper. Immediate feedback was as follows – which IC should take back to GU: *IC*
- The timescale for delivery of the output were not clear, and should be added to the proposal.
 - For UDG budget planning purposes the proposal should be offered as a fixed price task.
 - There is a concern a move from Excel™ to UML, while useful to developers, might make it harder for users and procurers to understand. The output needs to include a simple and clear how-to-use explanation of the content of the data objects. The proposal should include a sample "current" and "future" page, for comparison.
- 6.5 It was observed that Mott Macdonald envisaged maintaining the tool on a proprietary system. This could export files which were able to be imported by other systems, but this process was not simple and automatic. BM thought this might be acceptable if the licence cost of the UML development tool were modest.

- 6.6 MC noted that the final output needed to be suitable for DfT to adopt, under Crown copyright, following the agreed processes. IC stated that the tool used could produce a report in a way which lost no information; if such a report were produced as a "snapshot", DfT could potentially adopt this as TS004.00x, but suppliers could still use the electronic tool. MC to discuss with DfT.

MC

7 Technical work to be done

- 7.1 No additional items had been received for next year's business plan.

8 Any other business

- 8.1 None.

9 Next meetings

- 9.1 The next S&SG meeting will be 14:00 at Ecclestone Place (TBC) on Monday 23 April 2007, immediately following the next JTG Public Transport-Traffic Management group meeting.